

PO Box 4 • Elsenburg • 7607
Tel: 021-201 8506
email: info@saolive.co.za
www.saolive.co.za



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Reg no: 2008/029336/08

Dear SA Olive Members,

In line with our digital transformation strategy, we are pleased to announce that we have commenced with the electronic submission and processing of Statutory Returns.

What does this mean for you?

- Henceforth, each Member registered for levies should be submitting a **monthly return**, as per applicable regulations;
- Any special arrangements (e.g. annual or six-monthly returns) which may have been negotiated in the past will terminate;
- After an initial trial period we will evaluate the appropriate frequency of submission of returns, and adjust time intervals as may be required;
- The historical Excel spreadsheet that has been utilized to submit monthly levy returns will be considered obsolete.

What is the next step?

You are requested to proceed with electronic submissions **from 1 November 2022**, and submissions shall be required to be received no later than the 7th day of the month.

Why the change?

This change seeks to promote accurate recording of levies and impactful compliance, besides simplifying and accelerating the submission process.

It eliminates the need for email exchanges and the risks inherent in re-capture of data.

A seamless link into Quickbooks will ensure that an invoice is issued as soon as the return is submitted.

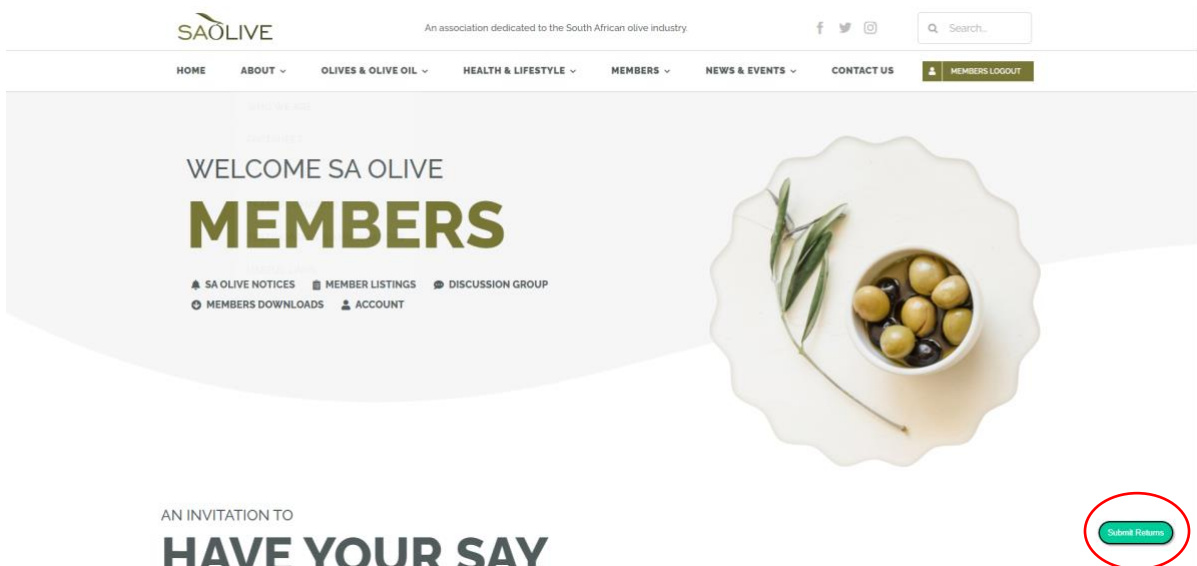
The process shall be included in our risk management strategy and methodology to evaluate potential non-compliance.

Members should note that they may be selected for verification purposes to ensure the accuracy of their self-reporting.

Additional adjustments to the process shall be made to accommodate our smaller levy contributors.

How do you submit your return?

When logging into your dashboard on <https://www.saolive.co.za/login/> you will now see a small green button on the bottom right of your screen. This button will allow you to submit your return electronically.



Once you click on the green button, you will be prompted to 'Confirm Access' by entering a two-factor authentication code that will be sent to you email address. This is to **protect the confidentiality** of your data. Once inserted you will be directed to your return for the month (see example below).

STATUTORY MEASURE: RECORDS AND RETURNS SUBMISSION FOR SA OLIVE INDUSTRY ASSOCIATION [View History](#)

Quarterly or monthly:

Select importer or producer status: Month of return:

Name of Farm/Entity: Unsold stock: Olive Oil (litres) Table Olive (kg)

Quantity Olive Oil (litres)	Olive Oil (Levy payable)	Quantity Table Olive (kg)	Table Olive (Levy payable)
<input type="text" value="0"/>	0	<input type="text" value="0"/>	0
Amount Payable (VAT excl):		R 0	R 0
VAT (15%):		R 0	R 0
Total Amount Payable (VAT incl):		R 0	R 0
			R0.00

We trust all Members shall work with us to continue improving the efficiencies within the Association and ensure overall compliance. We thank you in advance for your co-operation.

Please email info@saolive.co.za if you experience any problems.

Best regards

Vittoria Jooste

SA Olive CEO

31 October 2022